

**INSTITUTE OF HOTEL MANAGEMENT, FARIDABAD**  
**APPLICATION FORM FOR HOSTEL ACCOMMODATION (BOYS / GIRLS)**  
**ACADEMIC SESSION: 2022-23**  
(Please fill details in Block letters)

Allotted Room Number: \_\_\_\_\_

Hostel Check-in Date: \_\_\_\_\_

Hostel Check-out Date: \_\_\_\_\_

(For Official Records)

- Student's Name : \_\_\_\_\_
- NCHMCT Roll Number : \_\_\_\_\_
- Course Name & Semester : \_\_\_\_\_
- Student's Contact Number : \_\_\_\_\_
- Student's Email Id : \_\_\_\_\_
- Father's Name : \_\_\_\_\_
- Father's Occupation : \_\_\_\_\_
- Father's Email Id : \_\_\_\_\_
- Father's Contact Number : \_\_\_\_\_
- Mother's Name : \_\_\_\_\_
- Mother's Occupation : \_\_\_\_\_
- Mother's Email Id : \_\_\_\_\_
- Mother's Contact Number : \_\_\_\_\_
- Present /Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>HOSTEL &amp; MESS CHARGES</b>		
<b>PARTICULARS</b>	<b>1<sup>ST</sup> TERM FEES</b>	<b>2<sup>ND</sup> TERM FEES</b>
Security (Refundable)	3000/-	Nil
Accommodation & Allied Charges	13750/-	13750/-
Mess Charges	12000/-	12000/-
<b>Total</b>	<b>28,750/-</b>	<b>25750/-</b>

Note: 1. Hostel and Mess Charges to be remitted by bank draft or banker's bearer cheque drawn in favour of Institute of Hotel Management, Payable at Faridabad.  
2. Please Enclose Photocopy of Aadhar Card & Covid Vaccination Report.  
3. Hostel Allotment would be as the rules of NCHMCT.

## RULES & REGULATIONS

In order that each student may enjoy full benefits of the hostel facilities provided, it is expected from the hostellers to abide by the rules and regulations of the hostel. These are solely designed to safeguard the student welfare privileges. These are liable to change from time to time. The students are advised to keep themselves informed about the day-to-day instructions. Any plea of ignorance of rule can't be accepted as excuse for breaking it.

- Hostellers are allowed to leave the hostel only on the written permission of the hostel Warden.
- After 8:00 pm no hosteller is allowed to enter the Hostel.
- No guest is allowed to stay in the hostel.
- Play of radio/Tape Recorder is strictly prohibited.
- Use of Iron, Kettle, Heaters and cooking of own food in the rooms is not allowed.
- Smoking, Playing cards and drinking of liquor are strictly prohibited. Any hosteller found committing break of the rule shall be expelled from the hostel summarily.
- During Institute hours no hosteller is allowed to stay in the hostel without written permission of hostel Warden/Principal.
- Loud talking, loitering or congregation in the corridor/lobby being a source of disturbance and annoyance to others is not permitted.
- Hostellers are required to pay due respect to Officials of the Hostel/Institute.
- No Hosteller has an authority over the employees of the Hostel/Institute.
- No responsibility shall be accepted for any loss or damage to student's property while on the hostel premises.
- Hosteller is advised to deposit all cash with the local bank and draw their requirements from time to time.
- Any hosteller found guilty of neglect use of hostel property will be liable to punishment including recovery of cost of damage property.
- A hosteller who is found to have committed an act of indiscipline is liable to any one or more of the following punishments :
  - Warning
  - Censure
  - Fine
  - Reduction/cancellation of scholarship/stipend.
  - Recovery in part or full of losses or damages to the hostel property or property of other cause by the delinquent hosteller.
  - Suspension from availing of hostel facilities.
  - Removal rustication or expulsion from the hostel.
  - With holding of character certificate and provisional certificate etc.
- The punishments are liable to be inflicted summarily at the discretion of the principal whose decision shall be final.
- In all matters concerning the hostel administration & regulations the decision of the Principal is final.
- It is compulsory for hostellers to study/attend work from 8:00 pm to 10:30 pm. If student of the hostel is noticed not studying during these hours would be expelled from the hostel.

UNDERTAKINGS FROM THE HOSTELLER AND PARENTS/GUARDIANS

I have read above rules and regulations and agree to abide by them.

Name & Signature of Student

Name & Signature of Parent / Guardian